Editing a Wiki

Once a wiki space has been created, all of the users who have access will have the chance to add and edit posted content, create new pages, and link to external materials. Over time this will create a larger, shared document.

1. Log into the Blackboard system and click to enter the course where you wish to edit a wiki.

2. Once you are in the course you will navigate to the wiki. Depending on how the course has been set up there may be a dedicated Wikis button in the course menu, or you may click Course Tools and then Wikis.

3. The Wikis page will load. Click on the title of the wiki that you wish to edit.
5. The wiki will open. You can use the **Create Wiki Page** button to create a new page to the page collection (listed on the right under the About This Wiki area). You can also select an existing page from the collection on the right and press the **Edit Wiki Content** button to edit that page.

6. If the commenting tool has been enabled, press the **Comment** button. A pop out box will appear and you can type a comment and press the **Add** button to finish posting the feedback. **Note** that using the Comment tool leaves the main content of the wiki in place.